

## MEDIUM-TERM FINANCIAL PLAN SAVING PROPOSAL TEMPLATE

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| DIRECTORATE: | Communities |
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| SERVICE AREA: | Public Protection |
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### 1. GENERAL INFORMATION

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| SAVING PROPOSAL: | Merge Community Safety Wardens with the Environmental Health General Enforcement Team. |
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| BUDGET AREA: | Community Safety Warden Service |
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| TOTAL BUDGET FOR THIS AREA: | £235,127 | % OF TOTAL BUDGET IN SAVINGS PROPOSAL: | 68% |
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| TOTAL SAVING: | £160k |
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| PLEASE PROVIDE A DESCRIPTION OF HOW THE SAVING WILL BE ACHIEVED:  |
| The savings will be achieved by ceasing the service as it currently operates. Three fixed term posts and one vacant permanent post will be deleted. Two permanent posts will be merged with the Enforcement Team within the Environmental Health Group who undertake littering, dog fouling, and flytipping enforcement work. |

### 2. PUBLIC IMPACT ANALYSIS

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| PLEASE DESCRIBE HOW THE PROPOSED SAVING COULD <b>IMPACT UPON THE PUBLIC</b> :  |
| CONSIDER THE 5 WAYS OF WORKING, IN PARTICULAR, <i>LONG-TERM</i> IMPLICATIONS FOR FUTURE GENERATIONS AND <i>PREVENTATIVE SERVICES</i> . RECOGNISING THAT SAVINGS MAY SECURE FUTURE PROVISION, OR MAY BE NEEDED TO SECURE PROVISION IN ANOTHER AREA.   |
| The service provides a uniformed response in communities dealing with low level crime and anti-social behaviour. Each officer is authorised by the Chief Constable of Gwent Police with powers that include traffic management and the issue of Police penalty notices. The service works very closely with the local Neighbourhood Policing Teams tackling issues in communities ranging from youth annoyance and disorder, persons under the influence of substances, enviro crime issues, defects in infrastructure, dog fouling and littering etc.<br><br>CSWs proactively and reactively address anti-social behaviour, disorder, and street drinking. The CSWs also operate the mobile CCTV vehicle and, whilst this has been out of service this year, deployment of this will cease if the CSW service is withdrawn. |

For the 2018-2019 Financial Year the Community Safety Warden Service carried out 3924 patrols. Words of advice to persons acting contrary to acceptable standards of behaviour were given on 587 occasions. There were 548 interactions with Council Members via meetings, phone calls etc. Formal verbal warnings were given on 35 occasions. 78 items of alcohol were confiscated and 27 referrals for Anti-social behaviour Injunction consideration were made. 332 referrals were made to other departments/agencies to resolve problems in communities.

The service was reduced from 9.5 fte to 6 fte to achieve financial savings in the 2019/20 budget setting process. As a result of the staffing reduction the service was reconfigured from April 2019 with a change in shift pattern, coverage, and a prioritisation of reactive work over routine patrols and community engagement.

The CSW service prevents incidents escalating and through low level interventions helps to prevent the criminalisation of individuals as a result of an escalation in their offending behaviour.

The service users affected will differ depending on the nature of their involvement with the team. Residents in general will be affected by the proposals and in particular those impacted by anti-social behaviour.

| DOES THE PROPOSAL HAVE THE POTENTIAL TO IMPACT MORE GREATLY ON PEOPLE WITH PROTECTED CHARACTERISTICS? (PLEASE TICK)<br>(AGE, DISABILITY, GENDER REASSIGNMENT, MARRIAGE or CIVIL PARTNERSHIP, PREGNANCY AND MATERNITY, RACE, RELIGION or BELIEF, SEX, SEXUAL ORIENTATION)   | YES | NO |
|--|-----|----|
|  | √   |    |
| <b>NB * IF YES, PLEASE COMPLETE AN EQUALITY IMPACT ASSESSMENT (EIA) SCREENING. THIS WILL DETERMINE WHETHER A FULL EIA IS NEEDED. FOR FURTHER ADVICE AND GUIDANCE PLEASE SEE THE <a href="#">POLICY PORTAL</a>. SCREENING FORMS AND ANY EIAs WILL NEED TO BE APPENDED TO ALL DECISION REPORTS RELATED TO THE PROPOSED SAVING.</b> |     |    |

PLEASE DETAIL ANY CONSULTATION THAT HAS BEEN UNDERTAKEN IN CONSIDERING THIS PROPOSAL. SUMMARISE ANY FEEDBACK RECEIVED.

CONSIDER THE 5 WAY OF WORKING, IN PARTICULAR, *INVOLVEMENT*.

**Involvement guidance:** *Consider whether you have involved people who have an interest in the service area, including service users and potential service users.*

The proposal will be consulted upon as part of the medium term financial plan consultation.

| IS FURTHER CONSULTATION REQUIRED BEFORE THIS PROPOSAL CAN BE IMPLEMENTED? (PLEASE TICK) PLEASE SEEK GUIDANCE FROM CORPORATE POLICY, WHO CAN ADVISE ON THE GUNNING PRINCIPLES, IN PLANNING ANY CONSULTATION. | YES  | NO |
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|   | Yes, as part of the draft budget consultation process. |    |

TAKING ACCOUNT OF THE ABOVE AND THE IMPACT RATING DEFINITIONS, PLEASE INDICATE THE PUBLIC IMPACT RATING APPLICABLE TO THIS SAVING PROPOSAL (PLEASE TICK):

| NIL IMPACT | MINOR IMPACT | MODERATE IMPACT | SIGNIFICANT IMPACT | CRITICAL IMPACT |
|------------|--------------|-----------------|--------------------|-----------------|
|            |              |                 | √                  |                 |

### 3. ORGANISATIONAL IMPACT ANALYSIS

PLEASE DESCRIBE HOW THE PROPOSED SAVING COULD **IMPACT UPON THE ORGANISATION AND FUTURE SERVICE PROVISION:**

Future service provision will be much reduced. There may be negative feedback to the Council from residents and businesses. There may be an impact upon other services of the Council where anti-social behaviour goes unaddressed.

PLEASE DESCRIBE HOW THE PROPOSED SAVING WILL **IMPACT UPON MEMBERS OF STAFF:**

There are 6 members of staff in full time posts. Three are permanent members of staff and 3 are on fixed term contracts ending on 31<sup>st</sup> March 2020. One permanent FTE post is vacant and will not be re-filled. The other 2 permanent members of staff would be subject to transfer to another team within the Environmental Health Group.

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| NUMBER OF <b>FULL-TIME EQUIVALENT (FTE)</b> STAFF IN BUDGET AREA AFFECTED: | 6 |
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| NUMBER OF <b>POSTS</b> IN BUDGET AREA AFFECTED: | 6 |
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|---|---|
| NUMBER OF <b>POSTS</b> AFFECTED BY THE PROPOSED SAVING: | 6 |
|---|---|

| PLEASE SPECIFY HOW THIS WILL BE MANAGED: | HOW MANY <b>POSTS?</b>  |
|--|---|
| POST(S) ALREADY VACANT:                  | 3 fte on fixed term contracts ending 31 <sup>st</sup> March 2020 plus 1 permanent fte vacant post |
| VOLUNTARY SEVERANCE:                     | 0   |
| RETIREMENT:                              | 0   |
| REDEPLOYMENT:                            | 2   |
| REDUNDANCY:                              | 0   |

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| PLEASE PROVIDE DETAILS OF WHEN THIS WILL BE IMPLEMENTED: | Following any decision on this proposal by full Council. |
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| WILL THE PROPOSED SAVING HAVE AN IMPACT | YES | NO |
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| ON ANOTHER DIRECTORATE, SERVICE AREA OR TEAM WITHIN THE COUNCIL? (PLEASE TICK)  | √   |    |
| WILL THE PROPOSED SAVING HAVE AN IMPACT ON ANOTHER PUBLIC SECTOR PARTNER, OR VOLUNTARY SECTOR PARTNER? (PLEASE TICK)  | YES | NO |
|   | √   |    |
| IF YES, PLEASE CONSIDER THE 5 WAYS OF WORKING, IN PARTICULAR <i>INTEGRATION</i> . DESCRIBE BELOW: <ul style="list-style-type: none"> <li>• THE AREA(S) AFFECTED; AND</li> <li>• HOW THE PROPOSED SAVING WILL IMPACT</li> </ul>            |     |    |
| There may be an impact upon other services of the Council where anti-social behaviour goes unaddressed. This may have implications for services such as Housing, Environmental Health, Education, Parks, and the Youth Offending Service. |     |    |

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| HAVE ANY OPTIONS BEEN CONSIDERED TO MITIGATE ORGANISATIONAL IMPACT? PLEASE PROVIDE DETAILS OF ANY MITIGATION.<br><br>IN ADDITION, CONSIDER THE 5 WAY OF WORKING, IN PARTICULAR, <i>COLLABORATION</i> .   |
| Although 2 Community Safety Wardens will be retained within the General Enforcement Team clearly the service will be very much reduced and partners and services would be made aware of any changes to service delivery.<br><br>The public will be advised to contact Gwent Police regarding issues of anti-social behaviour and hate crime etc.<br><br>There will impacts on local neighbourhood policing teams as they will need to pick up the work in relation to anti-social behaviour etc. that will no longer be delivered by the CSWs. |

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| TAKING ACCOUNT OF THE ABOVE AND THE IMPACT RATING DEFINITIONS, PLEASE INDICATE THE ORGANISATIONAL IMPACT RATING APPLICABLE TO THIS SAVING PROPOSAL (PLEASE TICK): |                 |                    |                       |                    |
| NIL<br>IMPACT   | MINOR<br>IMPACT | MODERATE<br>IMPACT | SIGNIFICANT<br>IMPACT | CRITICAL<br>IMPACT |
|   |                 | √                  |                       |                    |

### 3. LINKS TO POLICY AND CORPORATE OBJECTIVES

| DOES THE SAVINGS PROPOSAL LINK TO ANY OF THE FOLLOWING? IF SO, PLEASE SPECIFY AND STATE WHAT THE IMPLICATION MAY BE. |  |   |
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| POLICY AREA  | WHAT IS THE LINK?  | WHAT WILL BE THE IMPACT?  |
| CORPORATE PLAN and WELL-BEING OBJECTIVES (please   | Well-being Objective 1 - Improve education opportunities for all.<br>Well-being Objective 2 – Enabling | The impact will be minimal as, although the Community Warden Service can make a small contribution to the Well- |

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| state which objectives)               | <p>employment.</p> <p>Well-being Objective 3 – Address the supply, condition and sustainability of homes throughout the county borough and provide advice, assistance or support to help improve people’s health and well-being.</p> <p>Well-being Objective 5 – Creating a County Borough that supports a Healthy Lifestyle in accordance with the Sustainable Development Principle within the Well-being of Future Generations (Wales) Act 2015.</p> <p>Well-being Objective 6 – Support citizens to remain independent and improve their well-being.</p> | being Objectives listed there is no such link identified in the Corporate Plan.   |
| STATUTORY DUTIES                      | Section 17 Crime & Disorder Act 1998   | There is no statutory duty to provide a Community Safety Warden Service. The Act requires the Council in exercising its various functions to have regard to the likely effect on, and the need to do all that it reasonably can to prevent, crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment); and the misuse of drugs, alcohol and other substances in its area; and re-offending in its area. Many services across the Council will continue to contribute to this including Housing, Social Services, Supporting People, Environmental Health, Licensing, CCTV, Sport & Leisure, and Supporting People. |
| WELSH GOVERNMENT GUIDANCE or STRATEGY | No link  | No link   |

#### 4. RISK(S) AND SENSITIVITIES

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| HAVE ANY RISKS BEEN IDENTIFIED IN CONNECTION WITH THIS SAVING PROPOSAL? (PLEASE TICK)  | YES | NO |
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| IF YES, PLEASE SPECIFY BELOW:  |     |    |
| PLEASE CONSIDER RISK TO SERVICE USERS, LOSS OF PREVENTATIVE SERVICE AND FUTURE IMPACTS, FINANCIAL RISK, RISK TO STATUTORY PERFORMANCE etc.   |     |    |
| There is a risk that some service users will experience anti-social behaviour as a result of the service being withdrawn. There is a preventative element to the service as described above. |     |    |

PLEASE SPECIFY BELOW HOW THESE RISKS/SENSITIVITIES WILL BE MITIGATED?

**NOT ALL RISKS CAN BE MITIGATED. SOME MAY NEED TO BE TOLERATED IN THE CONTEXT OF BUDGET PRESSURES.**

Any risks are minor. This is a small service addressing some anti-social behaviour issues and low level crime. Other services and agencies also address these issues.

**5. OTHER RELEVANT INFORMATION**

PLEASE USE THIS SECTION TO PROVIDE ANY OTHER RELEVANT INFORMATION WHICH YOU FEEL HAS NOT BEEN CAPTURED.

**HEAD OF SERVICE: ...Rob Hartshorn.....**

**DATE OF COMPLETION: ...6/11/2019.....**