



Tredomen House
 Tredomen Park
 Ystrad Mynach
 Hengoed CF82 7WF
 Tel: 01443 815588
 Email: planning@caerphilly.gov.uk

Tŷ Tredomen
 Parc Tredomen
 Ystrad Mynach
 Hengoed CF82 7WF
 Ffôn: 01443 815588
 Epost: planning@caerphilly.gov.uk

Non-Statutory Discretionary Pre-application Advice Enquiry Form Conservation Services

Please complete this form with as much information as possible.

If you require any further information regarding the statutory pre-application service or how to complete this form, please contact planning@caerphilly.gov.uk or telephone 01443 864657.

Applicant Name, Address & Contact

Name:

Address:

.....

.....

Post Code:

Telephone Number:.....

Mobile Number:

Email Address:

Agent Name, Address & Contact

Name:

Address:

.....

.....

Post Code:

Telephone Number:.....

Mobile Number:

Email Address:

Description

Description of Proposal:.....

.....

.....

Total number of new units:..... (if applicable)

Increase in floorspace (m²)

New Development

Type of works proposed (tick all that apply) :

Alteration works inside and/or outside

Minor new works

Restoration/reconstruction

Major new works

Repairs that are not like-for-like

Partial or total demolition

cont:

- | | |
|---|--|
| <input type="checkbox"/> Change of use - that include alterations to the fabric | <input type="checkbox"/> Cleaning the exterior |
| <input type="checkbox"/> Installing energy-efficiency measures | <input type="checkbox"/> Painting the exterior |
| <input type="checkbox"/> Access improvements | <input type="checkbox"/> Minor additions (eg satellite dishes, meter boxes, floodlighting, alarms) |

Existing Floorspace for non householder applications (tick one box)

- <999m²
- 1000m² - 1999m²
- > 1999m²

Meeting with an officer on site or at the office requested

- Yes No

Site Address (if different to applicant)

Address:

.....

.....

Post Code:

Location Plan

Please check the box below to confirm you have submitted a plan which identifies the land to which this application relates, drawn to an identified scale and showing the direction of North.

- I have attached a location plan that meets the requirements outlined above.

Additional Information

To help ensure your local planning authority can provide the best possible response to your pre-application enquiry, you are encouraged to submit as much additional information as possible to accompany this form. Please list any additional information you are submitting below (continue on a separate sheet if necessary):

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Fee

I confirm that the correct fee has been included with this enquiry form:

If you are unsure of the correct fee you are required to submit, please see the fee schedule which can be found on the local planning authority's website.

Please note

Local councillors will be made aware of all pre-application enquiries. If you are happy for copies of your submission and supporting documents to be made available to them, and any member of the public, please tick the box.

Signatures

Signed (applicant): Date (DD/MM/YYYY):

or Signed (agent):