



**Caerphilly County Borough Council
CCTV Scheme
Annual Review and Report**

8th June 2021



**Valid Until
November 2021**



This year the review was carried out remotely via circulation of reports and telephone/teams discussion on 8th June 2021.

The review was carried out by

Mrs J. Morgan Trading Standards, Licensing & Registration Manager
Mr C. Nesling Control Room Manager

The Annual Review was held in compliance with the requirements of the Information Commissioner's CCTV Code of Practice, Surveillance Camera Commission's Code of Practice and pursuant of the principles of Quality Management.

Caerphilly County Borough is in southeast Wales and straddles the border between the historic counties of Glamorgan and Monmouthshire. It is bordered by Cardiff to the southwest, Newport to the southeast, Torfaen to the east, Blaenau Gwent to the northeast, Powys to the north, Merthyr Tydfil to the northwest and Rhondda Cynon Taf to the west.

Population 180,500
Area 278 km²

Mission Statement

The CCTV Scheme Owners, Caerphilly County Borough Council, the management team and all its employees are committed to achieving the objectives of the scheme by compliance with the Scheme management Policies & Procedures. This ensures the evidential value of all the data stored by the Scheme pursuant of its stated objectives whilst honouring the human rights and civil liberties of all subjects captured on CCTV.

This aim will be achieved by strict adherence to Scheme management policies, and the application of recruiting and training procedures. The latter ensure the suitability of all staff to the task and appropriate training equips the individual for the challenges achieving a lead position in CCTV management and control.

The Scheme Owners will maintain policies and procedures to meet the requirements of

- BS 7958: 2015
- BS 10800: 2020
- BS 7858:2019
- Information Commissionaires CCTV Code of Practice
- Regulation of the Investigatory Powers Act (RIPA)
- Human Rights Act
- Health & Safety at Work Act (HSW)
- Equality Act 2010
- Home Office Surveillance Camera Code of Practice
- Surveillance Camera Commissionaires Code of Practice

Our commitment will be communicated to, and understood by all employees and stakeholders through training, newsletters and by dissemination into the public domain

We will develop and promote a culture of transparency in the management of our scheme in order to enhance the confidence of our stakeholders in the concept of CCTV surveillance and we will review our policies and objectives annually to ensure ongoing value of service.

The agenda subjects and associated outputs are recorded below:

Review of scheme objectives including any policy changes

1. The objectives and policy of the scheme remain subject to continuous scrutiny and where appropriate review. In response to the audit to NSI Silver Standard, Caerphilly County Borough Council has agreed to carry out credit checks on all new employees as part of BS7858: 2019
2. The purpose of the CCBC CCTV scheme remains unchanged and appropriate.

Changes in the scheme boundaries and camera numbers / positions

The scheme boundaries remained unchanged.

The Authority has completed the switchover from BT Fibre to a PSBA (Public Sector Broadband Aggregation) network in previously identified areas, allowing flexibility of service delivery and budgetary savings. PSBA has been built on an advanced and accredited security model that enables all public service organisations in Wales to share one physical network, reducing the costs of communications provision, but most importantly enabling collaboration and cooperation for back office ICT investments and front line service delivery.

Currently Blackwood, Caerphilly, Bargoed, Ystrad Mynach, Newbridge, Risca, Fleur De Lys, Lansbury Park and Rhymney. Consideration is currently being given to utilising schools or other CCBC building networks for areas that remain on either BT fibre or 4G network.

Currently the number of Public Space CCTV cameras monitored by the Control room totals 150+.

CCBC currently has 15 4G cameras of which 9 are deployed, and the relevant Privacy Impact Assessments have been carried out. Requests for deployment are made via CD080. Whilst all cameras are monitored by the CCTV Control Room, 3 cameras are deployed via Tenancy Enforcement, 3 deployed by the Community Safety Unit, 5 are permanent installations and 4 are short term deployments managed by CCTV Control Room.

The mobile CCTV unit remains operational, staffed by the Community Safety Wardens. Prior to deployment requests are forwarded to the Control Room Manager on form CD079 who completes the assessment on suitability of location and the required PIA. Management of Data will be in accordance with Community Safety Wardens procedures utilising the DEMS evidential management system.

CCBC are renewing existing Privacy Impact Assessments on all cameras systems as the current ones expire. In the period April 2020 to March 2021 a total of 36 Privacy Impact Assessments were completed with 25 on Permanent Public CCTV camera systems and 7 on the 4G redeployable system. A further 4 were approved for the use of the Mobile CCTV unit.

A list of current camera deployments was circulated and agreed and will be appended to this Annual Report for the Information Commissioners (Appendix 1).

Caerphilly CCTV and Gwent Police continue with the Memorandum of Understanding with regards to storage of information in the CCBC Evidence Locker and Police access to the CCTV Control Room and dealing with RIPA requests.

Review of the preferred suppliers list and current contracts

The list of the current suppliers was discussed at the meeting and their ongoing usage confirmed. All the suppliers listed have historically provided good service to the scheme therefore would not be removed for any negative reason. The Provision of CCTV Maintenance and Consultancy services were tendered with a Contract start date of 4th October 2017. CCTV Maintenance was awarded to Openview Security Solutions Limited, Unit 3 St Michaels Court, Church Street, Newport. This contract is due to be put out to tender in July / August with a start date of 4th October 2021.

Selection of external suppliers is made in strict accordance with CCBC Procurement Procedures and Standing Orders.

Review of the Data Protection Act and relevant legislation/codes of practice

General Data Protection Regulations 2016 and Data Protection Act 2018 came into force on 25th May 2018 and all relevant Policies and Procedures have been amended to incorporate the new Act and Regulations.

CCBC CCTV reviewed the forms used for Data Access requests and continue to use the 4 forms with amendments for the GDPR 2016

Internal Management for CCBC Requests
Internal CCBC Requests for CCTV – Criminal Prosecutions
Third Party Request
Data Subject access Request

All requests under Freedom of Information are now channelled through Caerphilly County Borough Council Information Unit.

CCBC has a Privacy Impact Assessment form (Appendix 2) in place and PIA's are being implemented for all cameras assessed in accordance with Information Commissioners Office and GDPR guidance.

Requests for deployment of 4G cameras are made via the attached forms (Appendix 7)

Privacy Blocks installed on cameras covering residential areas.

Review of information currently in public domain.

CCBC website contains information on camera locations, Privacy Impact Assessments, complaints procedure plus a copy of the Annual report and statistics. Information has been transferred from the Safer Caerphilly website on to the CCBC website with the Safer Caerphilly website redirecting users.

We continue to use the revised CCTV signs that were put in place in April 2016 which (Appendix 8) include website address etc. and to ensure any signs that may have been damaged, removed are replaced and areas currently low on coverage are sufficiently covered. Currently 765 signs installed / replaced and an audit of the existing signage is in progress to check for repairs / replacements etc.

Review of Equal Opportunities and & Health & Safety Policies

Caerphilly County Borough Council is committed to equal opportunities in all aspects of employment and will take positive steps to reduce any disadvantage experienced by all individuals and groups. The Council also recognises that equalities contribute to the most effective utilisation of employee skills and abilities. To achieve Best Value the Council must ensure equalities are built in to all areas of employment and service provision.

Night worker assessments have become compulsory for all staff working nights every 3 years but they are offered an optional assessment every 1st and 2nd year. All staff were offered the night worker assessments in 2020, with further optional test to be offered in 2021

Maintenance schedule and results of performance testing

The maintenance of the CCTV System continues with Openview Security Solutions Limited who were awarded a three year contract with option to extend by one further year as per the original tender bid conditions (which has been activated). Contract for maintenance was awarded on 4th October 2017

Redvers Hocken associates continue to provide the Consultancy Service which had been tendered but no tenders received. Contract is on a rolling program by year.

CCBC CCTV Control has undergone an upgrade in April 2018 with the previous analogue monitor wall replaced with a new Digital monitor wall. In conjunction with this upgrade the operating and management system has been upgraded from Synergy Pro to Synergy 3.

Further upgrade works for previous 12 months or currently pending include

Replacement UPS - Pending

Installation of Back-Up generator to ensure continuous 24/7 operation of control room – Pending

Continued replacement of some of the analogue cameras – completed

Additional Intrusion detection cameras on Chartist Bridge – completed

Additional and replacement cameras at Blackwood Bus Station - completed

Upgrade of existing PSBA wireless links – in progress

Annual report and supporting statistics

The criteria agreed for reporting of statistics remains the same as previous years and in accordance with BS7958:2015 (Appendices 3, 4 and 5).

Included is a breakdown of Crime Statistics for Caerphilly County Borough Council area from UKCrimeStats.com (Appendix 6)

Police Feedback and views on CCTV (Appendix 9)

Election of board members/scheme partners

Not Applicable

Review of complaints

No complaints.

Review of audit results, internal and external, to include verification of corrective actions and analysis for preventative action

As an integral part of his supervisory responsibilities, Mr Nesling undertakes regular dynamic/pro-active audits of stored data on an ongoing but informal basis, plus regular monthly audited checks. Copies of the log sheets are available for inspection.

An example of such auditing is the analysis of data from the Synetics digital system, which highlights the operation of CCTV cameras by the CCTV operators, recording the numbers of incidents both reported and monitored by them and requests for assistance from the Gwent Police. This audit, analysis, and data forms part of the Personal Development Review process, which Mr Nesling undertakes with each Operator.

CCBC Internal Audit department check delayed due to COVID19 and working restrictions and will be carried out in accordance with section 4.3.7 of BS7958:2015 at a later date.

Review of outstanding issues from minutes of management meetings

Monthly management meetings are held plus team meetings with the outcomes of team meetings circulated to all CCBC CCTV staff and other interested parties by way of email.

Review of staff levels and recruitment needs

A new part time Supervisor / Operator post created and vacancy filled. Currently one temporary part time post and 1 vacant part time post currently exist and recruitment is in progress on a permanent basis for both vacancies. Recruitment process currently ongoing. Relevant background checks will be carried out before employment commences in accordance with BS7858:2019.

Review of training needs

All staff trained to the required standard for the SIA licence and are in possession or in process of renewing their SIA licence.

Even though all CCBC CCTV operators have undertaken structured training, training needs are under continual review to ensure individual / team skills are maintained and enhanced. Refresher training was due to be provided to all operators in 2020/2021, but due to COVID restrictions it has been deferred until 2021/2022. CCBC continue to provide internal training on Data Protection.

In order to continuously improve CCBC CCTV operators need the opportunity to share feedback on their performance, have clear objectives to meet, have their learning and development needs addressed and be given to opportunity to fulfill their potential and develop their career within the Council. The CCBC Performance Development Review process will support the achievement of meeting these outcomes to the benefit of the employee, team and organisation.

The PDR takes the format of an annual review and regular 121 meetings throughout the year between line manager and team member. The annual review considers:

- performance over the previous 12 months
- review of objectives set
- impact of learning and development undertaken
- objectives for the following year
- learning and development needs

All employees participate in this scheme but implementation during 20/21 was hampered by the Covid 19 Pandemic. The PDR process will begin again in 21/22.

Any other business

The next annual review would be scheduled for June 2022.

Minutes Agreed By: J. Morgan

Date 08/06/21.

Minutes Agreed By: C. Nesling

Date 08/06/21.

Camera No.	Location – 2020
1	Caerphilly bus station, near train station car park entrance
2	Caerphilly bus station train station entrance end
3	Cardiff Rd corner of Clive Street, Caerphilly
4	Cardiff Rd opposite Pentrebane Street, Caerphilly
5	Cardiff Rd corner of Stockland Street, Caerphilly
6	Cardiff Rd opposite St Fagans Street, Caerphilly
7	Cardiff Rd entrance to Court House public house, Caerphilly
8	Cardiff Rd outside Iceland supermarket, Caerphilly
9	Cardiff Rd opposite entrance to Twyn car park, Caerphilly
10	Castle Street & Castle Court shopping centre, Caerphilly
11	Piccadilly, Pontygwindy Road, Caerphilly
12	Crescent Rd car park entrance, Caerphilly
13	Crescent Rd car park second camera, Caerphilly
14	Crescent Rd car park third camera, Caerphilly
15	Crescent Rd car park fourth camera, Caerphilly
16	Penallta Rd, corner of Lewis Street, Caerphilly
17	High Street, outside library, Ystrad Mynach
18	Bedwlwyn Road, corner of Pengam Rd, Ystrad Mynach
19	Bedwlwyn Road, opposite Oakfield Street, Ystrad Mynach
20	Commercial Street, Pier Head buildings, Ystrad Mynach
22	Oakfield Street car park, Ystrad Mynach
23	Oakfield Street car park, Ystrad Mynach
24	Hengoed Viaduct, Maesycwmmmer End

Camera No.	Location – 2020
25	Hengoed Viaduct, Hengoed End
26	O/S Wheatsheaf Public House, Caerphilly
27	O/S Wheatsheaf Public House, Caerphilly
28	Caerphilly Bus Station
30	The Square, opposite Main Square, Abertridwr
31	The Square, corner of Panteg public house, Abertridwr
32	The Square, by BT box, Abertridwr
33	Thomas St., opposite Kings Close, Abertridwr
34	Cardiff Road, Gilfach
35	St, Gwladys car park, Bargoed
36	Upper High Street, adjacent to Church Place, Bargoed
37	Upper High Street, Pier Head buildings, Bargoed
38	High Street, opposite Cleopatra's nightclub, Bargoed
39	Hanbury Rd, by Baptist Church, Bargoed
40	Hanbury Rd, opposite Police Station, Bargoed
41	Hanbury Rd, outside new retail units
42	Bus station, top of bus station, Bargoed
43	Upper Cardiff Road, Post Office, Bargoed
44	Upper Cardiff Road, Cardiff Road, Bargoed
45	Hanbury Square
47	Hanbury Rd car park, car park steps, Bargoed
48	Hanbury Rd car park, fourth car park camera, Bargoed
49	Penllwyn

Camera No.	Location – 2020
50	Bus Station car park, market traders car park, Blackwood
51	Bus Station car park, first car park camera, Blackwood
52	Bus Station car park, Market Square, Blackwood
53	Thorncombe Road car park, Blackwood
54	Thorncombe Road car park, Texaco Garage, Blackwood
55	High Street car park, Bridge Street, Blackwood
56	High Street car park, centre car park camera, Blackwood
57	High Street car park, bottom end of car park, Blackwood
58	Oakdale, Oakdale Square
59	High Street Car Park, Blackwood
60	High Street, Gordan Road, Blackwood
61	High Street, opposite Wilkinson's Stores, Blackwood
62	High Street, entrance to Market Square, Blackwood
63	High Street, entrance to Market Place, Blackwood
64	High Street, Blackwood
65	High Street, Argos, Blackwood
66	High Street, opposite T/A's, Blackwood
67	Bus Station, bus station office end, Blackwood
68	Fochriw
69	High Street, Newbridge Memorial Hall, Newbridge
70	High Street, Police Station, Newbridge
71	West View, car park, Newbridge
72	High Street, Ty Newydd, Newbridge

Camera No.	Location – 2020
73	High Street, Newbridge
74	High Street, Kwiksave, Newbridge
75	Victoria Terrace, North Road, Newbridge
76	North Road, Park entrance, Newbridge
77	Lansbury Park, subway, Caerphilly
78	Lansbury Park, children's park, Caerphilly
79	Lansbury Park, centre of stretch, Caerphilly
80	Lansbury Park, bridge walkway, Caerphilly
81	Tan y Bryn Road, top, Rhymney
82	Tan y Bryn Road, middle, Rhymney
83	Tan y Bryn Road, bottom, Rhymney
84	Ty Coch, shop area, Rhymney
85	Ty Coch, No. 60, Rhymney
86	Ty Coch, Green area, Rhymney
87	Upper High Street, Rhymney
88	Merchant Street, Pontlottyn
89	Holly Road, Housing Office, Risca
90	Elm Drive, Risca
91	Tredegar Street, Park Area, Risca
92	High Street, Fleur De Lys
93	High Street, Fleur De Lys
94	Commercial Street, Risca House public house, Risca
95	Commercial Street, garage forecourt, Risca

Camera No.	Location – 2020
96	Tredegar Street, Risca
97	Commercial Street, Nelson
98	High Street, Nelson
99	School Street, Llanbradach
100	High Street, Llanbradach
101	The Square, Gelligaer
102	Station Terrace, Abertysswg
103	Riverside Park, Newbridge
104	Rowan Place, Rhymney
105	Jones Street, New Tredegar
106	Not Deployed
107	Not Deployed
108	The Square, Phillipstown
109	Not Deployed
110	Riverside Park, Newbridge
111	Rhymney Memorial Park
112	Not Deployed
113	Holly Road, Risca
114	Not Deployed(4G Camera)
115	Not Deployed(4G Camera)
116	Not Deployed(4G Camera)
131	Heol Anuerin, Penyrheol
133	Central Avenue, Cefn Fforest

Camera No.	Location – 2020
134	Bedwellty Road, Cefn Fforest
135	Bryn Surgery car park, Cefn Fforest
136	Victoria Road, Rhymney
137	High Street, Rhymney
138	High Street, Rhymney
139	Penllwyn Walk, Graig-y-Rhacca
140	Commercial Street, Aberbargoed
141	Commercial Street, Aberbargoed
142	High Street, Senghenydd
143	High Street, Senghenydd
159	Abertysswg
161	Risca Train Station
162	Risca Train Station
163	Risca Train Station
164	Risca Train Station subway
165	Risca Train Station subway
166	Newbridge Train Station
167	Bridge Street car park, Newbridge
168	Bridge Street car park, Newbridge
169	Bridge Street car park, Newbridge
170	Ebbw View Terrace, Newbridge
172	Railway Station Car Park, Bargoed
173	Railway Station Car Park, Bargoed

Camera No.	Location – 2020
174	Railway Station Car Park, Bargoed
175	Railway Station Car Park, Bargoed
176	Railway Station Car Park, Bargoed
177	Chartist Bridge, Blackwood
178	Chartist Bridge, Blackwood
179	Trinant Square
180	Bus Station, Bargoed
181	Bus Station, Bargoed
182	Bus Station, Bargoed
183	Bus Station, Bargoed
184	Bus Station, Bargoed
185	The Circle, Panside
187	Pengam Train Station
188	Pengam Train Station
189	Pengam Train Station
190	Pengam Train Station
191	Pengam Train Station
192	Pengam Train Station
193	Blackwood Bus Station
194	Blackwood Bus Station
195	Blackwood Bus Station
196	Blackwood Bus Station
197	Blackwood Bus Station

Camera No.	Location – 2020
201	Wesley Road Car Park
202	Wesley Road Car Park
203	Blackwood Bus Station
204	Blackwood Bus Station Waiting room Static
205	Chartist Bridge Blackwood – Static
206	Chartist Bridge Blackwood – Static
207	Chartist Bridge Blackwood – Static
208	Chartist Bridge Blackwood – Static

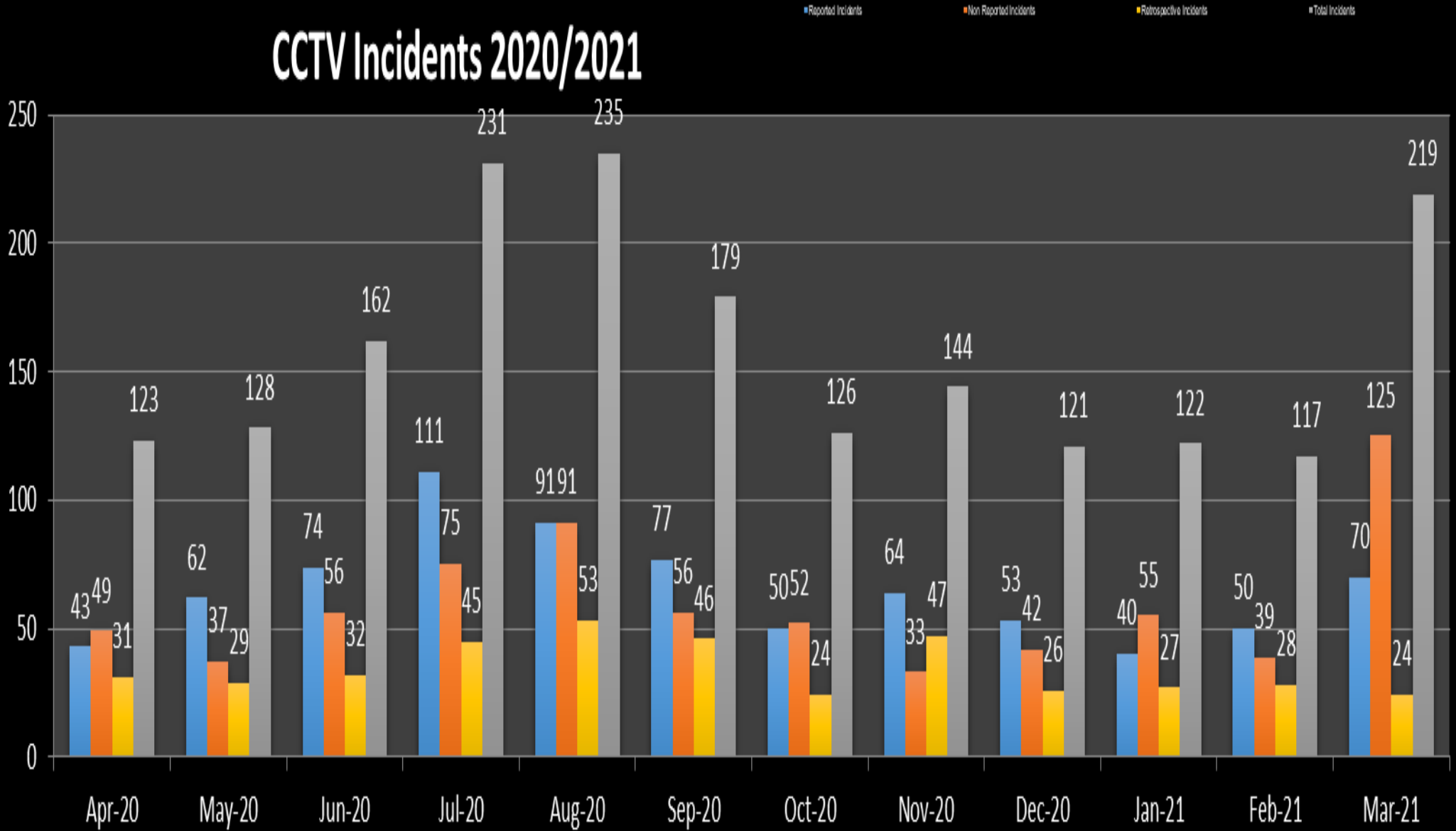
Data Protection Impact Assessment Form

Location:		Ref:	
Assessment Carried out By:		Title:	
Date of Assessment:			

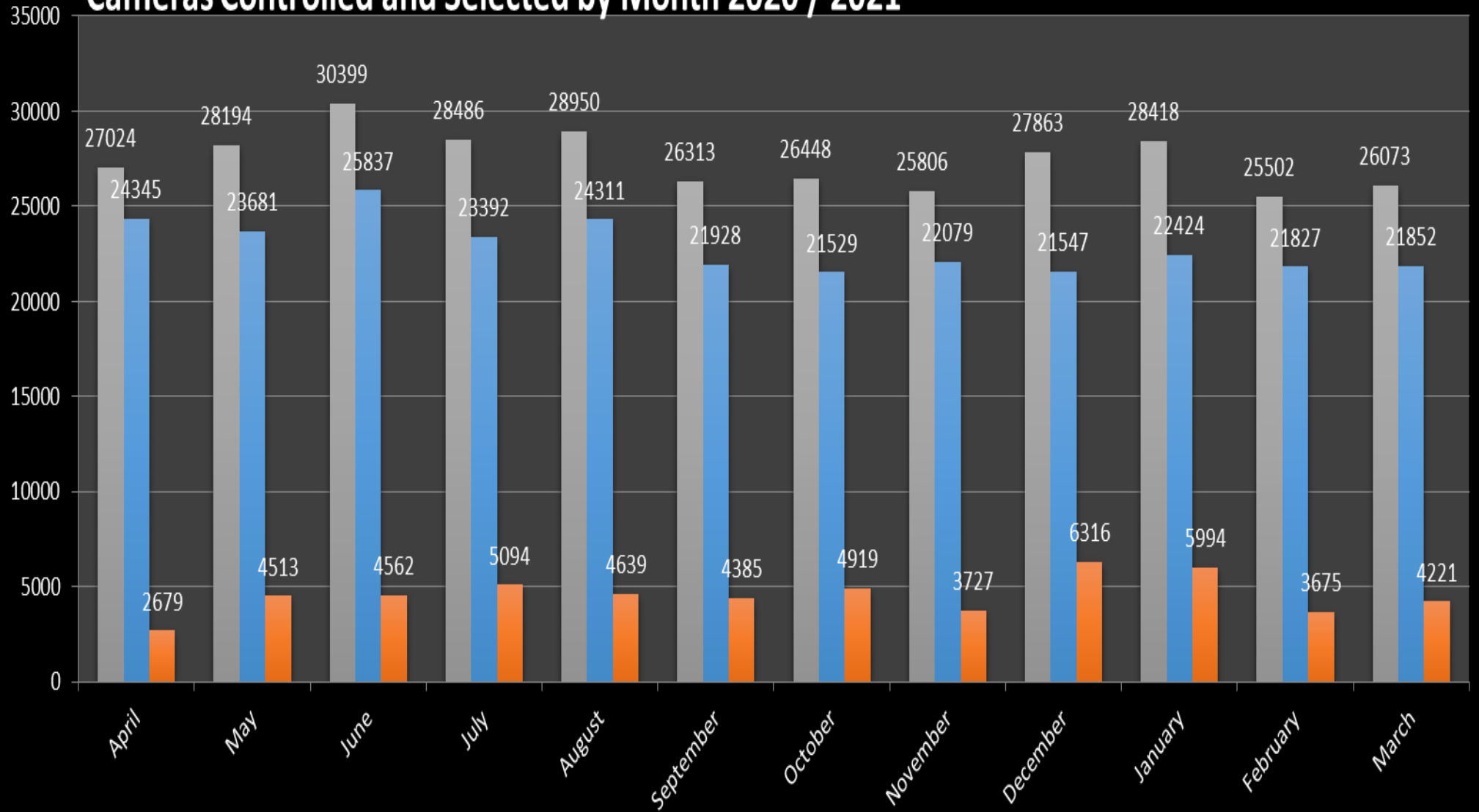
This checklist should ideally be carried out prior to technical planning and installation of a CCTV system. This system should be reviewed annually using the appropriate review checklist.

For what purpose(s) will the CCTV be used	
What are the benefits it is intended to address	
What are the benefits to be gained from its use	
Can less privacy intrusive solutions (e.g. improved lighting) achieve the same objective	
Do you need images of identifiable individuals or could the scheme use other images not capable of identifying individuals	
Will the particular equipment / system being considered deliver the desired benefits now and remain suitable in the future	
What (if any) future demands may arise for wider use of images and how will you address these?	
What are the views of those individuals (if any) who will be under surveillance	
What could you do to minimise intrusion for those that may be monitored, particularly if specific concerns have been expressed	
Is appropriate signage informing individuals of the camera in place (if required)?	
Proposed time period for installation of the CCTV	
This section to be completed by the Data Controller / Head of Service	
Is the proposed system in accordance with the law? (Primarily the Data Protection Act and Human Rights Act)	
Is it necessary to address a pressing need, such as public safety or crime prevention?	
Is it justified in the circumstances	
Is it appropriate to the problem that it is designed to deal with	
Approved by Nominated Person (signature)	
Date	

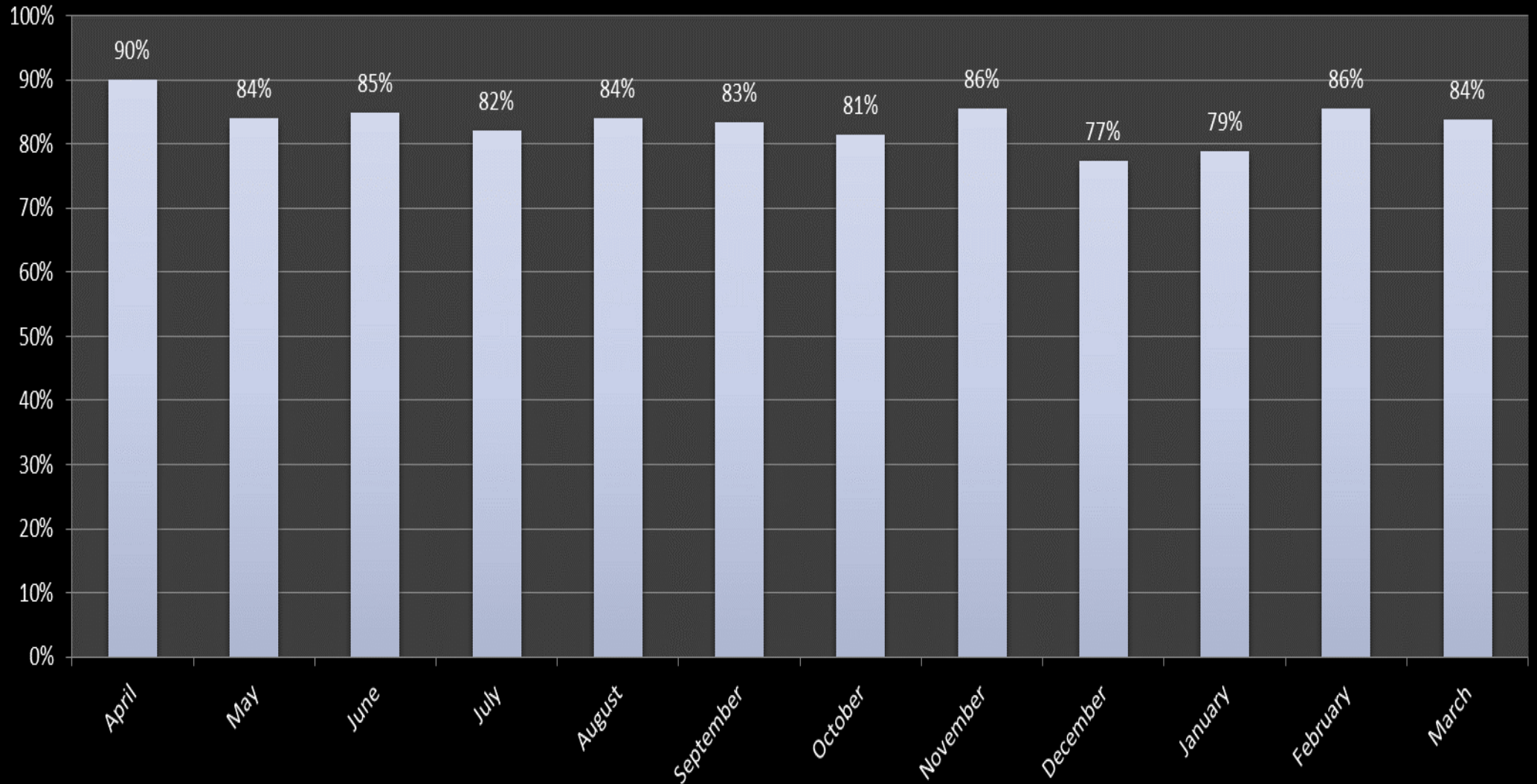
CCTV Incidents 2020/2021



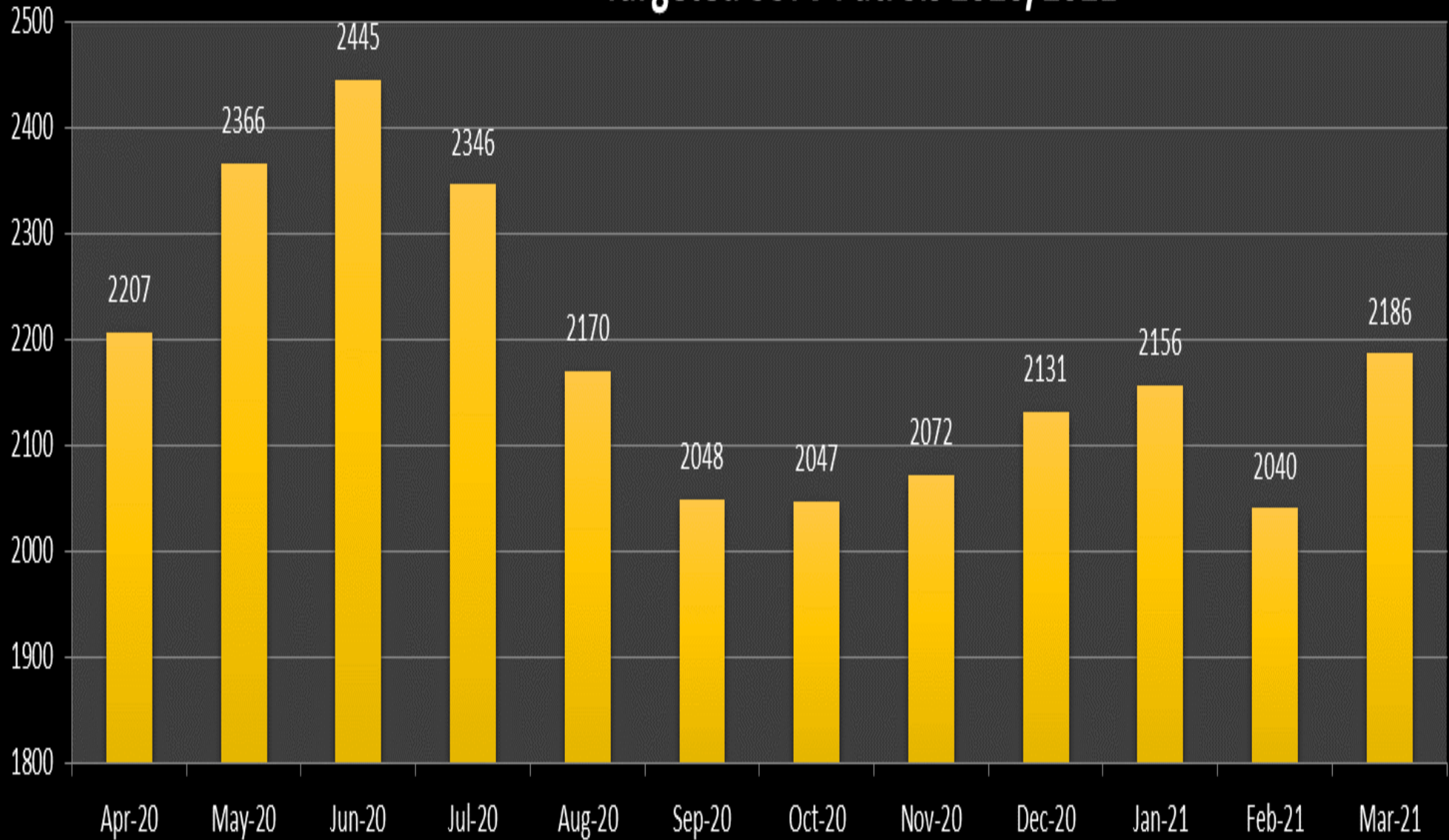
Cameras Controlled and Selected by Month 2020 / 2021



Cameras Controlled as a Percentage of Total Selected 2020/2021



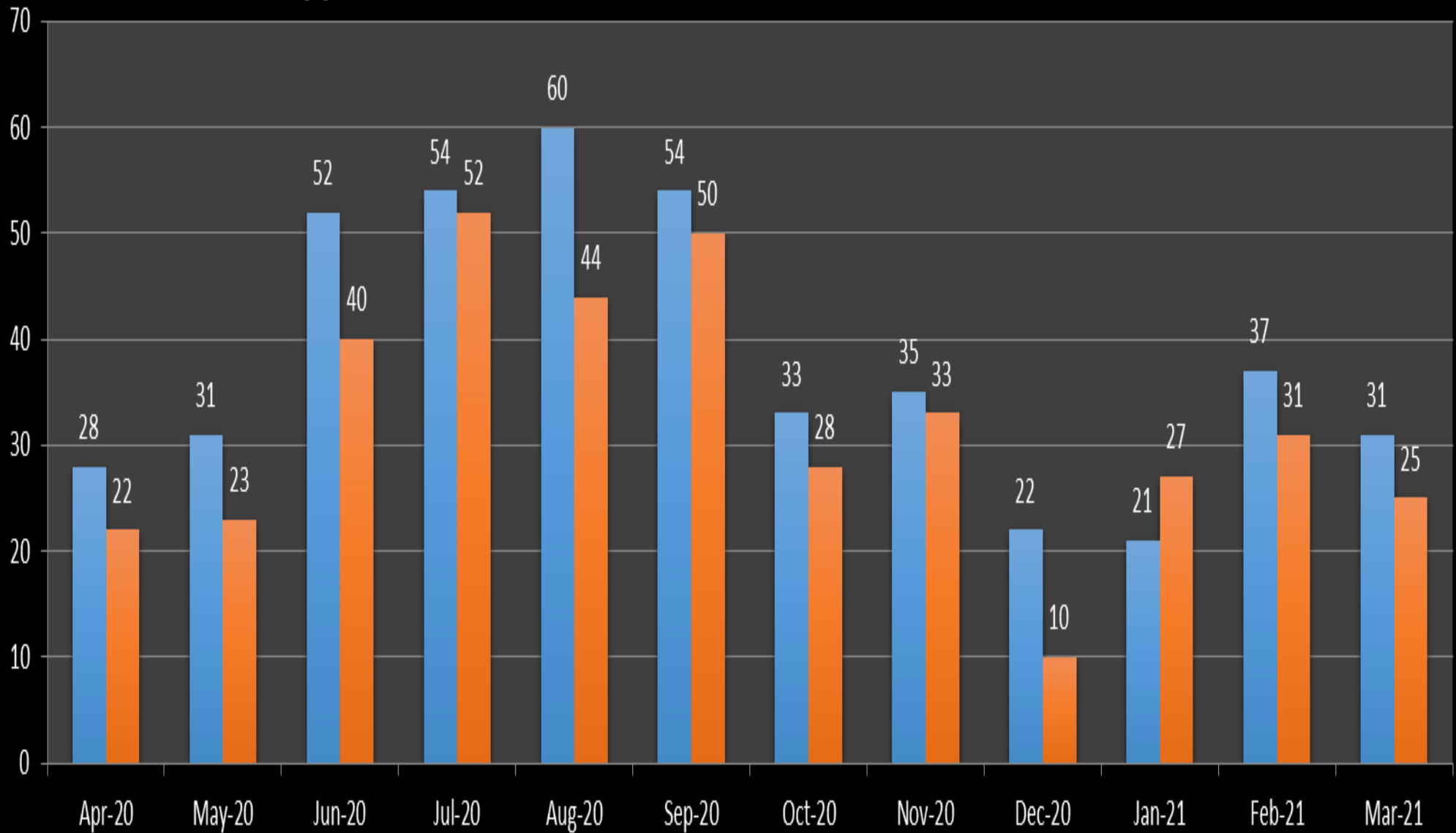
Targeted CCTV Patrols 2020/2021



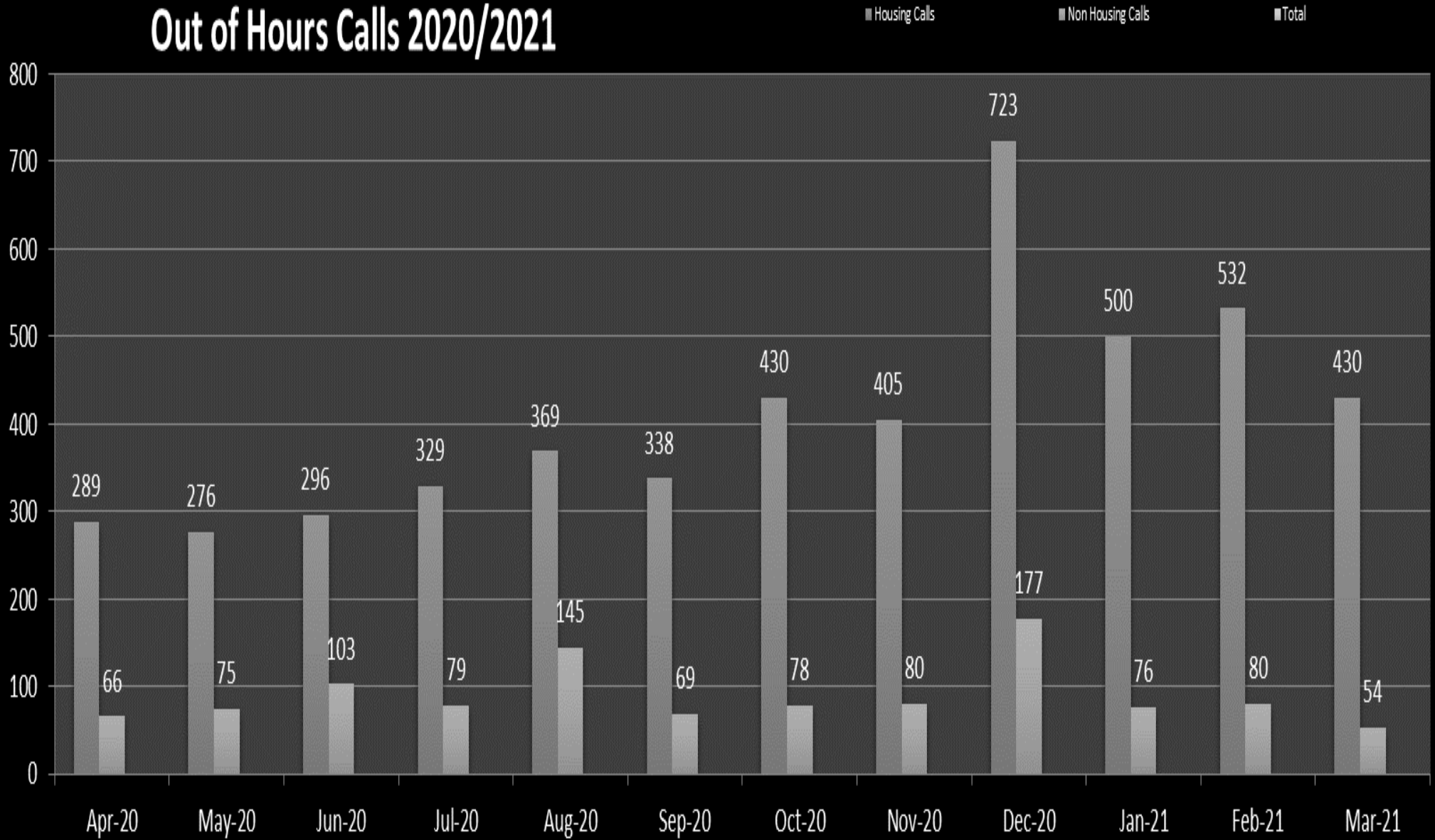
DVD's Burnt / Supplied to Police 2020/2021

DVD's Burnt

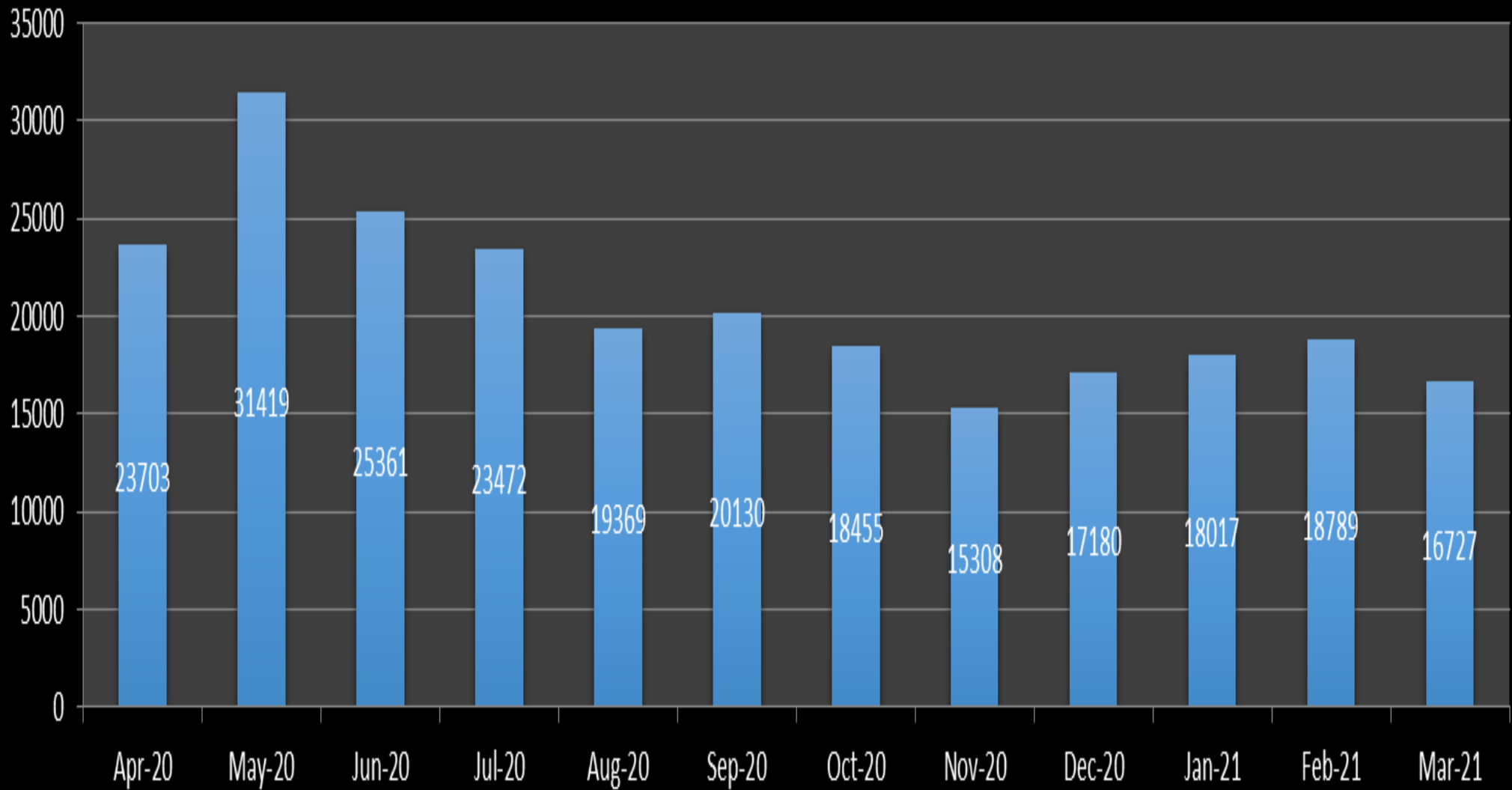
DVD's Supplied



Out of Hours Calls 2020/2021

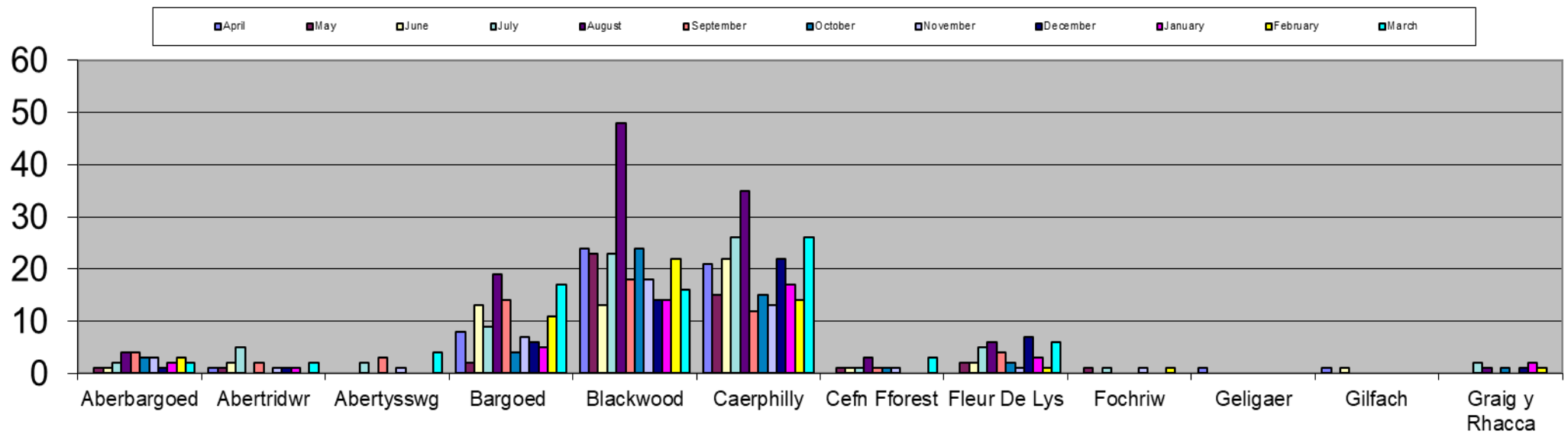


Dial Up Activations 2020/2021

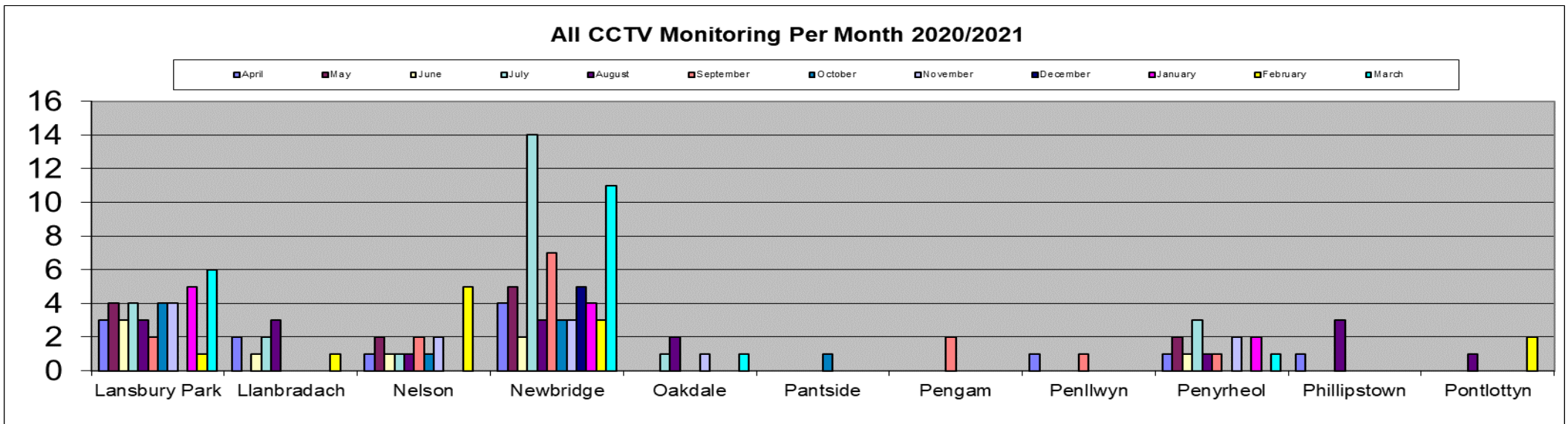


	Aberbargoed	Abertridwr	Abertyswg	Bargoed	Blackwood	Caerphilly	Cefn Fforest	Fleur De Lys	Fochriw	Geligaer	Gilfach	Graig y Rhacca	Lansbury Park	Llanbradach	Nelson	Newbridge	Oakdale	Pantside	Pengam	Penllwyn	Penyrheol	Phillipstown	Pontlottyn	Rhymney	Risca	Senghenydd	Trinant	Ystrad Myrnach	Depots	Total
Apr-20	0	1	0	8	24	21	0	0	0	1	1	0	3	2	1	4	0	0	0	1	1	1	0	6	4	3	0	6	4	92
May-20	1	1	0	2	23	15	1	2	1	0	0	0	4	0	2	5	0	0	0	0	2	0	0	8	11	4	0	7	10	99
Jun-20	1	2	0	13	13	22	1	2	0	0	1	0	3	1	1	2	0	0	0	0	1	0	0	10	3	2	2	10	40	130
Jul-20	2	5	2	9	23	26	1	5	1	0	0	2	4	2	1	14	1	0	0	0	3	0	0	14	8	7	2	6	48	186
Aug-20	4	0	0	19	48	35	3	6	0	0	0	1	3	3	1	3	2	0	0	0	1	3	1	7	12	1	0	11	18	182
Sep-20	4	2	3	14	18	12	1	4	0	0	0	0	2	0	2	7	0	0	2	1	1	0	0	14	8	3	0	14	21	133
Oct-20	3	0	0	4	24	15	1	2	0	0	0	1	4	0	1	3	0	1	0	0	0	0	0	5	10	3	0	6	19	102
Nov-20	3	1	1	7	18	13	1	1	1	0	0	0	4	0	2	3	1	0	0	0	2	0	0	9	8	2	0	11	9	97
Dec-20	1	1	0	6	14	22	0	7	0	0	0	1	0	0	0	5	0	0	0	0	0	0	0	8	4	2	0	9	15	95
Jan-21	2	1	0	5	14	17	0	3	0	0	0	2	5	0	0	4	0	0	0	0	2	0	0	2	10	1	0	1	26	95
Feb-21	3	0	0	11	22	14	0	1	1	0	0	1	1	1	5	3	0	0	0	0	0	0	2	3	4	1	0	2	14	89
Mar-21	2	2	4	17	16	26	3	6	0	0	0	0	6	0	0	11	1	0	0	0	1	0	0	10	7	6	0	3	74	195
Totals	26	16	10	115	257	238	12	39	4	1	2	8	39	9	16	64	5	1	2	2	14	4	3	96	89	35	4	86	298	1495

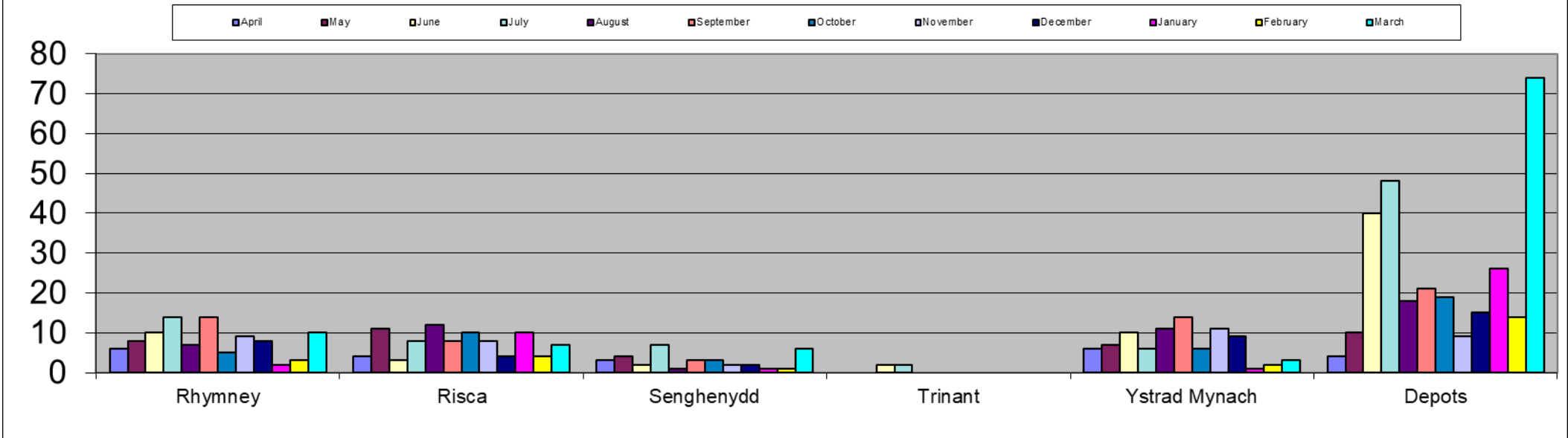
All CCTV Monitoring Per Month 2020/2021



	Aberbargoed	Abertridwr	Abertyswg	Bargoed	Blackwood	Caerphilly	Cefn Forest	leur De Lys	Fochriw	Geligaer	Gilfach	Graig y Rhacca	Lansbury Park	Llanbradach	Nelson	Newbridge	Oakdale	Pantside	Pengam	Penllwyn	Penyrheol	Phillipstown	Pontlottyn	Rhymney	Risca	Senghennydd	Trinant	Ystrad Mynach	Depots	Total
Apr-19	2	2	0	23	53	46	2	2	0	0	1	0	2	2	2	5	2	0	1	0	0	1	3	2	4	2	1	10	35	203
May-19	0	2	0	26	50	62	1	3	0	0	0	0	2	1	2	2	0	0	0	0	2	1	3	4	8	0	0	15	23	207
Jun-19	1	3	0	17	56	41	4	2	1	2	0	0	2	0	1	11	0	0	0	0	1	2	1	4	7	1	0	8	40	205
Jul-19	2	1	0	22	73	72	1	2	0	0	0	0	3	1	7	8	1	0	0	0	0	2	1	6	9	2	1	8	35	257
Aug-19	4	0	0	33	71	66	2	1	0	1	4	0	2	1	4	10	0	0	0	1	0	1	4	5	10	3	0	6	41	270
Sep-19	2	3	0	28	60	68	2	1	0	0	1	0	4	4	1	18	1	0	0	1	2	0	7	6	3	0	1	7	51	271
Oct-19	1	4	0	26	57	66	2	2	0	1	0	2	5	0	1	12	0	0	0	0	0	0	2	11	11	4	0	12	45	264
Nov-19	3	1	0	20	66	53	3	3	0	0	1	0	3	0	2	14	0	0	0	0	1	0	3	7	11	3	0	8	33	235
Dec-19	1	3	0	21	50	54	1	1	0	0	0	0	1	0	2	6	0	0	0	1	3	0	0	6	10	2	1	16	39	218
Jan-20	1	2	0	30	51	54	2	1	0	0	0	1	2	1	4	10	1	0	0	1	3	0	2	6	7	2	0	12	29	222
Feb-20	2	0	0	22	43	52	3	0	0	0	1	0	1	1	4	11	2	0	0	1	0	0	4	5	9	3	0	8	53	225
Mar-20	0	1	0	24	49	29	2	2	0	0	0	0	4	1	1	4	1	0	1	0	0	1	0	3	5	2	0	7	14	151
Totals	19	22	0	292	679	663	25	20	1	4	8	3	31	12	31	111	8	0	2	5	12	8	30	65	94	24	4	117	438	2728



All CCTV Monitoring Per Month 2020/2021



Total Number of Live Incidents Reported to Police by CCTV or from Police to CCTV 768
Total Number of Live Incidents Not Reported but situation monitored by CCTV 727

Appendix 4

Number of Times each Camera was used to Review Footage 01/04/20 to 31/03/21

Camera	No. of times Reviewed	Camera	No. of times Reviewed
Camera 1	9	Camera 47	7
Camera 2	11	Camera 48	7
Camera 3	24	Camera 49	9
Camera 4	22	Camera 50	6
Camera 5	19	Camera 51	6
Camera 6	16	Camera 52	15
Camera 7	43	Camera 53	11
Camera 8	39	Camera 54	12
Camera 9	26	Camera 55	4
Camera 10	33	Camera 56	14
Camera 11	33	Camera 57	7
Camera 12	5	Camera 58	8
Camera 13	3	Camera 59	2
Camera 14	3	Camera 60	24
Camera 15	2	Camera 61	22
Camera 16	4	Camera 62	27
Camera 17	4	Camera 63	26
Camera 18	6	Camera 64	31
Camera 19	7	Camera 65	44
Camera 20	8	Camera 66	22
Camera 22	5	Camera 67	12
Camera 23	5	Camera 68	5
Camera 24	8	Camera 69	20
Camera 25	5	Camera 70	11
Camera 26	14	Camera 71	12
Camera 27	7	Camera 72	25
Camera 28	14	Camera 73	22
Camera 30	13	Camera 74	31
Camera 31	12	Camera 75	15
Camera 32	6	Camera 76	8
Camera 33	5	Camera 77	20
Camera 34	14	Camera 78	23
Camera 35	36	Camera 79	29
Camera 36	10	Camera 80	22
Camera 37	21	Camera 81	21
Camera 38	28	Camera 82	16
Camera 39	9	Camera 83	18
Camera 40	16	Camera 84	35
Camera 41	16	Camera 85	17
Camera 42	12	Camera 86	12
Camera 43	16	Camera 87	40
Camera 44	12	Camera 88	9
Camera 45	16	Camera 89	18
		Camera 90	22

Camera	No. of times Reviewed	Camera	No. of times Reviewed
Camera 91	30	Camera 163	9
Camera 92	28	Camera 164	7
Camera 93	18	Camera 165	6
Camera 94	10	Camera 166	13
Camera 95	8	Camera 167	5
Camera 96	10	Camera 168	3
Camera 97	26	Camera 169	6
Camera 98	15	Camera 170	22
Camera 99	8	Camera 171	0
Camera 100	6	Camera 172	5
Camera 101	0	Camera 173	4
Camera 102	0	Camera 174	4
Camera 103	0	Camera 175	3
Camera 104	0	Camera 176	7
Camera 105	0	Camera 177	30
Camera 106	0	Camera 178	23
Camera 107	0	Camera 179	3
Camera 108	0	Camera 180	5
Camera 109	0	Camera 181	7
Camera 110	0	Camera 182	5
Camera 111	0	Camera 183	10
Camera 112	0	Camera 184	11
Camera 113	5	Camera 185	4
Camera 114	0	Camera 186	0
Camera 115	0	Camera 187	6
Camera 116	0	Camera 188	3
Camera 131	16	Camera 189	5
Camera 133	10	Camera 190	3
Camera 134	7	Camera 191	1
Camera 135	3	Camera 192	2
Camera 136	31	Camera 193	22
Camera 137	40	Camera 194	20
Camera 138	45	Camera 195	6
Camera 139	8	Camera 196	18
Camera 140	18	Camera 197	13
Camera 141	17	Camera 201	1
Camera 142	21	Camera 202	0
Camera 143	28	Camera 203	1
Camera 144	6	Camera 204	2
Camera 159	0	Camera 205	4
Camera 160	3	Camera 206	1
Camera 161	3	Camera 207	1
Camera 162	16	Camera 208	1

Total Number of Reviews = 2109

Appendix 5

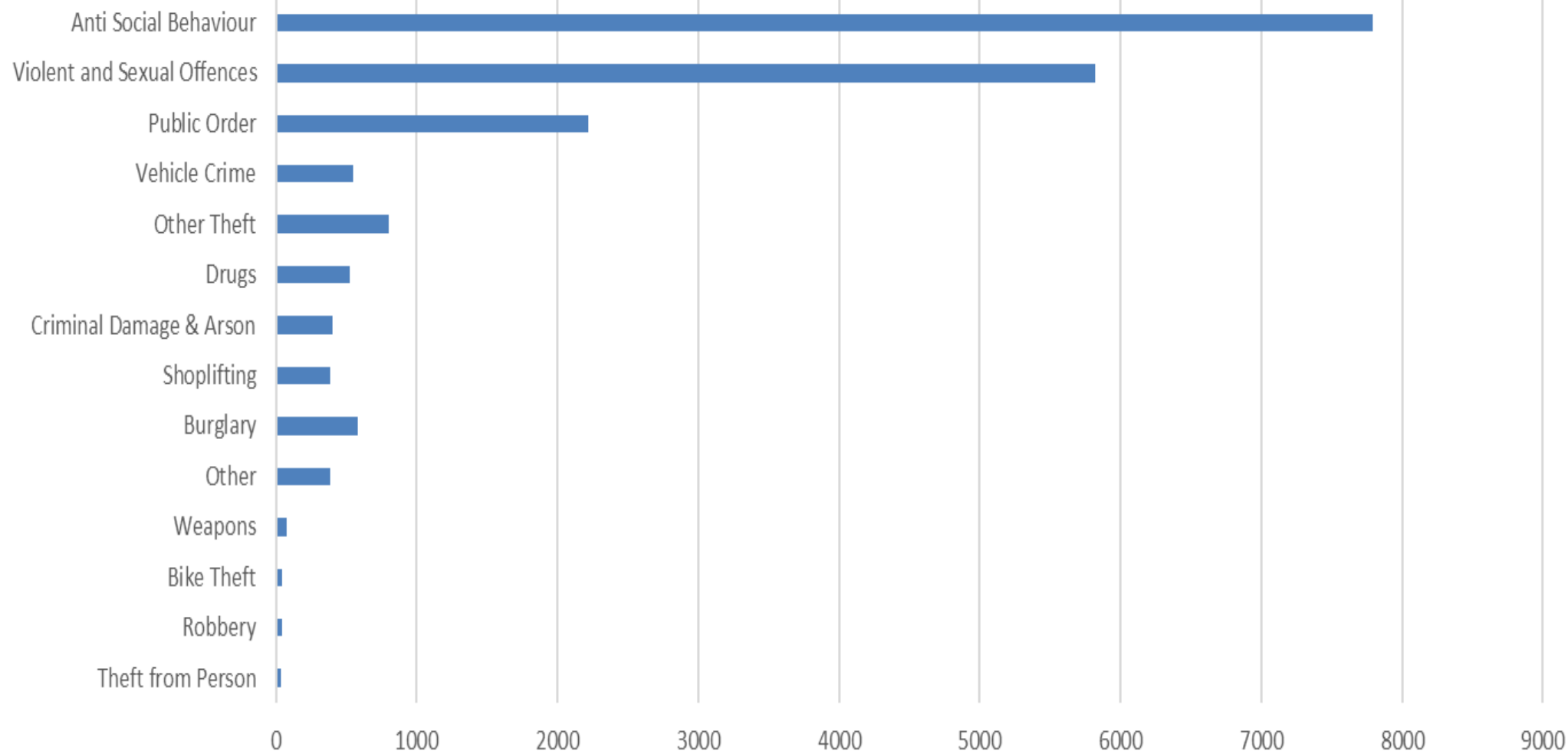
Camera usage in Incidents (1 incident may involve the use of more than one camera)
01/04/20 to 31/03/21

Camera Number	Incident Count	Camera Number	Incident Count
1	47	47	18
2	48	48	20
3	77	49	12
4	59	50	19
5	76	51	23
6	60	52	26
7	113	53	13
8	113	54	19
9	69	55	18
10	99	56	21
11	56	57	24
12	21	58	8
13	22	59	12
14	21	60	32
15	21	61	46
16	31	62	75
17	29	63	66
18	39	64	28
19	41	65	53
20	38	66	46
22	19	67	37
23	21	68	8
24	46	69	29
25	45	70	24
26	47	71	17
27	15	72	42
28	41	73	35
30	20	74	51
31	18	75	34
32	21	76	20
33	10	77	28
34	17	78	38
35	32	79	44
36	25	80	42
37	28	81	17
38	52	82	9
39	28	83	20
40	22	84	47
41	33	85	22
42	15	86	20
43	19	87	57
44	25	88	15
45	30	89	26

Camera Number	Incident Count	Camera Number	Incident Count
90	31	163	15
91	51	164	10
92	44	165	11
93	40	166	21
94	28	167	13
95	24	168	11
96	20	169	15
97	23	170	31
98	16	171	0
99	5	172	10
100	12	173	2
101	2	174	3
102	5	175	8
103	0	176	18
104	0	177	89
105	8	178	76
106	0	179	9
107	0	180	7
108	2	181	14
109	0	182	6
110	0	183	26
111	0	184	21
112	0	185	7
113	13	186	0
114	0	187	7
115	0	188	4
116	0	189	4
131	28	190	5
133	20	191	1
134	17	192	5
135	14	193	61
136	38	194	46
137	62	195	23
138	57	196	44
139	12	197	33
140	33	201	14
141	30	202	27
142	42	203	7
143	59	204	4
159	10	205	9
160	0	206	8
161	8	207	6
162	16	208	5

Overall Total times cameras used in Incident = 4476

CCBC Crime Breakdown April 2020 - March 2021 source ukcrimestats.com





Caerphilly County Borough Council operates a small number of 4G network re-deployable CCTV cameras. All CCTV Monitoring is carried out in accordance with the following existing CCBC CCTV Control room policy and procedure manuals which incorporate best practice and guidance from the following :

- Local Government Information Unit (LGIU)
- CCTV User Group,
- Police Scientific Development Branch, (PSDB) and the Home Office.
- BS 7958:2015 Closed Circuit Television (CCTV) – Management and Operation - Code of Practice
- BS 7499: 2013 Static Site Guarding and Mobile Patrol Services – Code of Practice (Relevant Parts)
- BS 7858: 2012 Security Screening of Individuals Employed in a Security Environment – Code of Practice
- Information Commissionaire CCTV Code of Practice
- Home Office Surveillance Camera Code of Practice

Requests for deployment of the 4G re-deployable cameras will be assessed internally using this form as part of the evidence to justify deployment of CCTV in accordance with the Surveillance Camera Commissioners requirement for a Privacy Impact Assessment.

No deployment of CCTV will be considered unless it is in accordance with

- CCBC CCTV scheme objectives
- Completion of the Privacy Impact Assessment.
- The location has experienced serious, frequent antisocial behaviour which has negatively impacted on wider community.
- The area will shortly be experiencing significant physical redevelopment, which is likely to lead to increased risk of crime or disorder.
- Temporary CCTV coverage of an area where the permanent public space CCTV camera undergoes repair.

Scheme Objectives

The primary objective of the Scheme is to provide a safe environment for the benefit of those who live, work, trade, visit, serve and enjoy the facilities within the areas covered by Caerphilly County Borough Council.

The key objectives of the Scheme are:

1. To preserve life and to minimise the risk and danger to the vulnerable through effective CCTV monitoring.
2. To assist in the detection of crime.
3. To facilitate the identification, apprehension and prosecution of offenders in relation to crime and public order.
4. To assist in the restoration of tranquillity and reduction in anti-social behaviour.
5. To prevent or mitigate interruptions to traffic flow (not to enforce breaches of the traffic law).
6. To assist in the reduction of the fear of crime and anti-social behaviour thereby promoting the reassurance of the communities affected and promoting community regeneration throughout the region.

The Scheme specifically excludes:

- Sound recording in public places
- The use of stored images for entertainment purposes or commercial use

In pursuance of these key objectives the Scheme intends to retain all data for a maximum period of 31 days unless required for an evidential nature and is stored for 6 months.

Under no circumstance will any covert surveillance be carried out. All surveillance will be overt.



Requested by:	
Telephone No:	
Email Address	
Location	

Details of request and supporting information/justification.:

--

Site Visited by:	
Date of Visit:	

4G Re-deployable CCTV Assessment

Privacy Impact Assessment Completed Yes / No

Does monitoring require RIPA authorisation Yes / No

Is monitoring Overt surveillance Yes / No

Does Monitoring fall with scheme boundaries Yes / No

Camera Mounting Is there suitable Lighting column for Mounting Camera Yes / No

Yes – Column No. _____ If suitable column, is there power socket in place Yes / No
 If No, please state reasons below

.....

Have alternative methods of addressing the problem been considered Yes / No
 and or implemented eg increased patrols

Is there a 4G camera available for use Yes / No

If no, when is a camera likely to be available

CCTV Monitoring approved for 4G re-deployable Camera/s Yes / No
 If No, please state reasons below

Alternative options

CCTV Signage to be installed prior to any re-deployment of camera.

NB Siting of 4G cameras is temporary and will be reviewed or at the latest within 12 months of deployment.

Signed: _____

Date: _____



**CCTV Images are recorded for the purpose
of Crime Prevention and Community Safety**

For a copy of the scheme objectives, please contact the
scheme operator or visit your.caerphilly.gov.uk/saferccb

**Caiff delweddau TCC eu recordio er pwrpasau
Atal Trosedd a Diogelwch Cymunedol**

I dderbyn copi o amcanion y cynllun, cysylltwch â pherchennog
y system neu ewch i your.caerphilly.gov.uk/saferccb

01443 815588

Scheme Operator:  
Gweithredwr Cynllun:  

Appendix 9

Police Feedback and Views on CCTV

Cameras are regularly used in Lansbury Park for monitoring any ASB from Town and also shoplifters if we suspect they head toward Lansbury. Recently we had a young male who was robbed at knife point and the cameras on the stretch walkway were used to track 2 suspects. It was essential for their direction of travel which lead to there capture.

Cofion gorau | Kind regards

Stuart Lewis



PC 2035

**Swyddog Lleihau Troseddau ac Anrhefn /
Crime and Disorder Reduction Officer**

Tim Plismona Cymdogaeth De Caerffili /
Caerphilly South Neighbourhood Policing Team

The CCTV is without doubt a necessary tool, often when things are happening live the team at CCTV are happy to assist us to locate offenders , view close ups of offends when needed.

Its team work.

Lesley
Co17mckean .
Bargoed station