



Planning Division  
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Hengoed  
CF82 7PG  
Tel: 01443 815588

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CF82 7PG  
Tel: 01443 815588

## Joint pre-application planning and SuDS scheme advice enquiry form

Please complete this form with as much information as possible.

If you require any further information regarding the statutory pre-application service or how to complete this form, please contact [planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk) telephone 01443 864657 or for drainage related queries, please contact [drainage@caerphilly.gov.uk](mailto:drainage@caerphilly.gov.uk) telephone 01443 866511.

### Applicant Name, Address & Contact

Name: .....

Address: .....

.....

.....

Post Code: .....

Telephone Number: .....

Mobile Number: .....

Email Address: .....

### Agent Name, Address & Contact

Name: .....

Address: .....

.....

.....

Post Code: .....

Telephone Number: .....

Mobile Number: .....

Email Address: .....

### Description

Description of Proposal:

Total number of new units: ..... (if applicable)

Increase in floorspace (m<sup>2</sup>) .....

Construction Area (area to be served by proposed drainage system) ..... m<sup>2</sup>

**Site Address (if different to applicant)**

Address: .....

.....

Post Code: .....

Grid Reference: ..... E ..... N

**Location Plan**

Please check the box below to confirm you have submitted a plan which identifies the land to which this application relates, drawn to an identified scale and showing the direction of North.

I have attached a location plan that meets the requirements outlined above.

**Surface Water Drainage Information**

Please complete the following form section with as much information as possible.

Provide details of the existing surface water drainage arrangement (where applicable):

Are infiltration drainage techniques, for example soakaways, feasible? Please provide a brief description on how this has been determined:

Please indicate your method of surface water discharge from the following hierarchy of options, providing a brief explanation as to why any higher priority methods are not used:

a) Surface water runoff is collected for use	
b) Surface water runoff is infiltrated to ground	
c) Surface water runoff is discharged to a surface water body i.e. watercourse. Please provide the proposed discharge rate if known.	
d) Surface water runoff is discharged to a surface water sewer, highway drain, or another drainage system. Please provide the proposed discharge rate if known.	
e) Surface water runoff is discharged to a combined sewer. Please provide the proposed discharge rate if known.	

Please provide a brief description of the sustainable drainage features which you intend to use within the development. Have you considered how these systems will be accommodated within the site?

What is the intended approach in relation to the future maintenance obligations of the surface water drainage system i.e. will there be a requirement for adoption of the surface drainage system or elements of it by the SAB?

For more specific information and comments regarding drainage proposals. Please complete the SAB pre-application form and return together with this form. The SAB application form is available on the following link:

[https://www.caerphilly.gov.uk/Services/Roads-and-pavements/Flood-risk-management/Sustainable-Drainage-Approval-Body-\(SAB\)/Submit-a-SAB-application](https://www.caerphilly.gov.uk/Services/Roads-and-pavements/Flood-risk-management/Sustainable-Drainage-Approval-Body-(SAB)/Submit-a-SAB-application)

**Additional Information**

To help ensure your local planning authority can provide the best possible response to your pre-application enquiry, you are encouraged to submit as much additional information as possible to accompany this form. Please list any additional information you are submitting below (continue on a separate sheet if necessary):

**Fee**

I confirm that the correct fee has been included with this enquiry form:

If you are unsure of the correct fee you are required to submit, please see the fee schedule which can be found on the local planning authority's website:

**Signatures**

Signed (applicant): ..... Date (DD/MM/YYYY): .....